PRIVATE & CONFIDENTIAL

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ADDRESS XXXX
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Do not destroy

P60 END OF YEAR CERTIFICATE

EMPLOYEE'S NATIONAL INSURANCE NUMBER	Tax Year to 5 April
XX XX XX XX X	2020

Employee's details

Employee's surname in CAPITAL letters	First two forenames
XXXXX	XXXXXXXXXX

Employer PAYE reference	Employer's full name and address
XXX / XXXXX	XXXXXX XXXXXXX XXXX XXXXX

Employee's works/payroll number: XXXXXX

NATIONAL INSURANCE CONTRIBUTIONS IN THIS EMPLOYMENT

NIC table letter	Earnings at the Lower Earnings Limit (where earnings are equal to or exceed the Lower Earnings Limit) £	Earnings above the Lower Earnings Limit, up to and including the Primary Threshold £	Earnings above the Primary Threshold, up to and including the Upper Earnings Limit £	Employee's contributions due on all earnings above the Primary Threshold £ p
A	XXXX	XXXX	XXX	XXXX

Pay and Income Tax details

TOTAL FOR YEAR (£ and p)		PREVIOUS EMPLOYMENT(S) (£ and p)	
Pay	Tax deducted	Pay	Tax deducted
XXXXXX	XXX	XXX	XXX

Figures shown here should be used for your tax return, if you get one

Certificate by Employer/Paying Office: This form shows your total pay for Income Tax purposes in this employment for the year. Any overtime, bonus, commission etc, Statutory Sick Pay, Statutory Maternity Pay, Statutory Paternity Pay, Statutory Shared Parental Pay or Statutory Adoption Pay is included.

THIS EMPLOYMENT	
Pay (£ and p)	XXXX
Tax deducted (£ and p) **if refund mark 'R'**	XXX

Statutory payments included in THIS EMPLOYMENT pay figure	Statutory Maternity Pay £ p	Statutory Paternity Pay £ p	Statutory Shared Parental Pay £ p	Statutory Adoption Pay £ p
	XXX	XXX	XXX	XXX

Student Loan deductions in this employment (whole £s only) £	Final tax code	Week 53 payment indicator
X	XXX	

EXAMPLE