



Exam Access Arrangements Information for Parents and Students

Access arrangements provide students with specific needs (such as learning difficulties, disabilities, or medical conditions) fair and equitable testing conditions. There are different types of access arrangements available to help with difficulties in areas such as reading, writing, speed of working, and concentration.

Not all students with an additional need will qualify for exam access arrangements. Arrangements are only given if the difficulty affects a student's ability to access exams **fairly and are within the JCQ rules**, which the college are bound by. **Access arrangements do not automatically carry over from school**, but the information gained from school and the provisions that were in place help build up a historical picture of need.

- Access arrangements must reflect a student's normal way of working in lessons and assessments.
- Access arrangements granted at school do not automatically transfer to Franklin College. If you had exam access arrangements at school, you must let us know by **11 September 2026** so that we can review the evidence provided by your school, process your arrangements where appropriate, or arrange a reassessment if required.
- The timing of any assessment the College needs to carry out will depend on when your first formal examinations take place.
- Private assessments arranged without prior discussion with Franklin College cannot be accepted. While medical professionals, such as consultants or psychiatrists, can provide supporting evidence, they cannot determine whether exam access arrangements should be awarded. Similarly, parents cannot decide whether access arrangements should be awarded.
- In line with JCQ regulations, some access arrangements require evidence from classwork, mock examinations and other assessments. Your teachers will work with you to gather the necessary evidence.
- Access arrangements are considered on a subject-by-subject basis, as your needs may vary between subjects.
- If you think you may need exam access arrangements, you should speak to your teacher as soon as possible so that, where appropriate, the referral process can begin.

If you have any further questions, wish to send in evidence from school or any medical evidence, then please email the Exam Access Arrangement Team on: LSR@franklin.ac.uk